



Christmas on the Square

Saturday December 5, 2026
3 pm - 8 pm

Raymond Chamber of Commerce
P.O. Box 1162
Raymond, MS 39154
raymondchamberofcommerce@gmail.com

BUSINESS NAME: _____

CONTACT NAME: _____

Business Description: _____

Items Sold: _____

Address: _____

Phone Number(s): _____

Email address: _____

Food Truck? ____ Yes ____ No If yes, size/space taken up: _____

Price Point: _____ Need Electricity? ____ Yes ____ No

Any special requests? _____

Did you join the Chamber for 2026? ____ Yes ____ No (2026 members save \$25 on fees; Gold members get 1 space free but only if their application is submitted before spaces fill up)

- *Chamber members for 2026 deduct \$25 discount from the following fees (Gold members get 1 FREE space but must submit an application before spaces fill up)

Vendor Booth (12' x 12') Fee: \$90; Food Truck Fee: \$115. This includes the license fee payable to City of Raymond. Make checks payable to: Raymond Chamber of Commerce, P.O. Box 1162, Raymond Mississippi 39154. Payment via PayPal is available on our website with a \$3 proc. fee added.

- Vendor Check-in will begin at **11 am Saturday, Dec. 5**. All vendors and food trucks need to be completely set up **by 2:45 pm**. Event hours are 3 pm - 8 pm. No refunds on account of weather unless Chamber cancels event. If cancelled, vendor receives credit for next event.
- Read **"IMPORTANT INFORMATION FOR VENDORS AND FOOD TRUCKS."**
- For Food Trailers, pick-up trucks are not allowed to remain with your trailer. They must be moved to a parking area.

By signing this application, I agree that I have read and understand the Raymond Chamber of Commerce rules and regulations for Raymond Country Fair, as outlined in this application and in **"IMPORTANT INFORMATION FOR VENDORS AND FOOD TRUCKS."** I agree to abide by the rules and regulations herein and that may be introduced from time to time throughout Raymond Country Fair. I will be following all regulation codes and provisions administered by the City of Raymond, Fire, Police, Building and Public Health Departments and the Raymond Chamber of Commerce.

Signature: _____

Print Name: _____

Date: _____

I need more than one space: ____ 2 spaces (\$165) ____ 3 spaces (\$240)

Amount Paid: _____ Payment Method: _____

If you pay online using PayPal, **list the name on the PayPal account** here: _____

OFFICE USE ONLY
Amount Paid: _____
Check #: _____
Credit Card (last 4): _____
PayPal: _____



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IMPORTANT INFORMATION FOR VENDORS AND FOOD TRUCKS:

- Vendor Check-in will begin at 11 am Saturday, December 5. All vendors and food trucks need to be completely set up **by 2:45 pm**. Get your check-in packet at the Raymond Chamber of Commerce tent.
- Motorized vehicles must be removed immediately after unloading. All vehicles must be in a designated parking space **by 2 pm**.
- For Food Trailers, pick-up trucks are not allowed to remain with your trailer. They must be moved to a parking area.
- **RESERVED VENDOR PARKING** is available at The First Baptist Church overflow parking lot (the corner of Dry Grove Road and Palestine Road). All walkways, driveways, roads must be free of merchandise, cars, etc for emergency personnel and vehicle access. Vendors will receive one (1) parking permit in their Vendor Information Packet at check-in.
- **ALL food handlers (including non-profits) must have current proof of successfully completing the Food Handlers Course (ServSafe) and having said person on site.**
- Due to safety concerns, **no non-commercial open-air flammable cookers** (includes, but, is not limited to gas, oil, propane, charcoal, wood and/or personal backyard BBQ grills,) may be used.
- Due to the time of the event, we STRONGLY encourage you to light up your booth! We suggest solar lights OR a small portable generator. We will have electrical outlets available for your use, however, you will need around 100 feet of outdoor extension cords. **YOU ARE REQUIRED TO TAPE DOWN YOUR EXTENSION CORDS/POWER STRIPS** (duct tape works great). The city of Raymond and the Raymond Chamber of Commerce will not be liable for any accidents that may occur due to non-secure extension cords/power strips.
- You are responsible for the collection of the 7% sales tax. We will provide a tax collection form and a personalized envelope for the collected sales tax monies to be put in. **PLEASE complete the form and submit your sales tax to the Raymond Chamber of Commerce tent at end of the event. It is imperative that you complete and submit the tax form, EVEN if you are a non-profit, or submit your taxes in another way.**
- Customer parking is available at the First Baptist Church lower parking lot (on Main Street next to the Raymond Gas Station), the Methodist Church parking lot (on Main Street) and Hinds Community College. Emergency exits must always be free of motorized vehicles.
- Out of respect for ALL vendors, the safety of Vendors, customers and the safety protocols established by the Raymond Police Force and the Raymond Fire Department, vendors may **NOT break down and leave the event prior to 8:00 pm** unless the Raymond Chamber of Commerce has so deemed an early departure for all vendors. Vendors are expected to stay for the duration of the event (until 8:00 pm).
- Public restrooms are located on the Courthouse parking lot and at the M& P drive through parking lot.
- Any child under the age of 16 must be supervised by you or someone over the age of 21. We are expecting a very large crowd and we need to be sure that you and your loved ones are safe at all times. The city of Raymond and Raymond Chamber of Commerce will not be held liable for any harm caused to your child due to lack of supervision.
- The First Aid Tent, staffed with an EMT, will be located next to the Raymond Chamber of Commerce tent. Police, Firemen and other First Responders will be in attendance for everyone's safety
- In case of an emergency evacuation, please proceed to the First Baptist Church lower parking lot (on Main Street next to the Raymond Gas Station) or the Methodist Church parking lot (Main Street) and wait further directions from First Responders or the Raymond Chamber of Commerce Board Members
- Out of respect to the city of Raymond and our community, it is your responsibility to clean your retail area (this includes all trash, zip ties, bags, tissue paper, strings, etc.). We will have a roll away dumpster available for your use . We ask that you do not leave trash in any business or homeowners' trash bin/cans. The roll away dumpster is located between the Raymond Public Library and the Raymond Fire Department on Court Street.
- Your application will not be processed until we receive your completed form and payment.